

**Los Angeles Unified School District
Delevan Drive Elementary
English Learner Advisory Committee (ELAC)
Minutes
Date: October 20, 2022**

I. WELCOME/CALL TO ORDER

- a. Ms. Emese Simm, welcomed the committee/council. ELAC Chairperson.
- b. The meeting was called to order at 9:33am by Ms. Emese Simm, ELAC Chairperson.

II. FLAG SALUTE

- a. The Pledge of Allegiance was led by Ms. Toni Chu, TSP Coordinator.

III. PUBLIC COMMENT

- a. An opportunity was given for members of the public to present to the committee/council.
- b. The public was allowed a limit of two minutes per each speaker to address the committee/council.
- c. There were 0 people making public comments, or not members of the public addressed the committee/council.

IV. ROLL CALL

- a. Roll call was conducted by Ms. Toni Chu TSP Coordinator.
- b. The quorum was established.

V. MINUTES

- a. The minutes were read aloud by Ms. Emese Simm. ELAC Chairperson.
- b. The members were given time to read the minutes in silence.
- c. There were no changes made.
- d. The motion to accept the minutes was made by Mr. Steve Tchang, member.
- e. The motion was seconded by Ma. Annie Sy Lato, member.
- f. The results were 4 in favor, 0 opposed and 0 abstentions.
- g. The motion carried.

Vi. PRINCIPAL'S UPDATE

- a. There were no principal update.

VII. UNFINISHED BUSINESS

- a. There were no unfinished business.

VIII. PRESENTATION ON SCHOOL PLAN FOR STUDENT ACHIEVEMENT AND RELEVANT DATA

- a. ELAC Members Training
- b. Roles of Council and committees.
- c. ELAC and its roles and responsibilities

- d. Operation Norms and state requirements and the purpose of ELAC Bylaws.
- e. Selected Robert's Rules and The Greene Act
- f. SPSA Evaluation and Goals

IX. NEW BUSINESS

- a. Ms. Toni Chu, TSP Coordinator, introduced new items of business to the committee/council. She proposed the following subject for the next meeting: Student and Parent compact and Master plan.

X. AGENDA RECOMMENDATIONS

The advisory committee moved a motion to send a written recommendation to the SSC regarding programs and services to support student's academic needs. The motion was made by Ms. Emese Simm member and seconded by Ms. Ma. Annie Sy Lato, member. The results were 4 in favor, 0 opposed and 0 abstentions. The motion carried.

XI. ANNOUNCEMENTS

- a. Ms. Toni Chu, TSP Coordinator, announced the KOAL-O-WEEN the return of harvest festival on October 28,2022 at 2:25pm-5pm

XII. ADJOURNMENT

- a. A motion to adjourn the meeting was made by Ms. Emese Simm, member.
- b. The motion was seconded by Mr. Steve Tchang, member.
- c. The results were 4 in favor, 0 opposed and 0 abstentions.
- d. The motion carried.
- e. The meeting was adjourned at 10:15am.

ADD TO THE BOTTOM OF EVERY MINUTES DOCUMENT.

- ▶ These minutes were submitted by Ma. Annie Sy Lato, secretary, have been posted on the school website and were distributed to every member on October 20,2022.